

APPLICATION FOR EMPLOYMENT

Capri Cellars is an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including race, color, age, sex, religion, national origin, the presence of mental, physical, or sensory disability, sexual orientation, or any other basis prohibited by federal, state, or provincial law.

Please complete entire application to ensure processing.

PERSONAL INFORMATION (Please print)				
Name	Last	First	Middle	Date (MM/DD/YYYY)
Other names you are known by _____			Are you less than 18 years of age? Yes ___ No ___	
Are you legally eligible for employment in the U.S.?		Yes ___ No ___	Referred By _____	
Present Address	Street	City	State/Province	Zip Code/Postal Code
Permanent Address	Street	City	State/Province	Zip Code/Postal Code
Phone Number	Mobile	Email Address		

EMPLOYMENT DESIRED (if you are applying for a retail hourly position, please keep in mind that the availability of hours may vary.)							
Position	Department	Salary Desired	Date You Can Start				
Specify hours available for each day of the week	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Are you able to work overtime? _____							
Have you ever worked for Wine Bar or Wine Retail? _____ If yes, when? _____ Which store/department? _____							

EDUCATION		Circle Last Years Completed	Did You Graduate?	Subjects Studied and Degrees Received
	Name and Address of School			
High School		1 2 3 4	Y N	
College		1 2 3 4	Y N	
Post College		1 2 3 4	Y N	
Trade, Business, or Correspondence School		1 2 3 4	Y N	

List skills relevant to the position applied for _____

SKILLS For Point of Sale (POS) & Accounting

Computer Proficiency: Word for Windows Excel Quickbooks Others: _____

Have you ever visited Capri Cellars? Describe your experience. _____

What do you like about Wine or the Wine Business? _____

Why would you like to work for Capri Cellars? _____

Describe a specific situation where you have provided excellent customer service. Why was this effective? _____

FORMER EMPLOYERS

List below current and last three employers, starting with most recent one first. Please include any non-paid/volunteer experience which is related to the job for which you are applying. Please complete even if you attach a resume.

Date (MM/DD/YYYY)

1

From	Current Employer (Name and Address of Employer - Type of Business)	Salary Or Hourly Starting _____ Ending _____ If hourly, average # of hours per week _____	Position	Reason For Leaving
To				

Duties Performed

Supervisor's Name

Phone Number

May We Contact?

2

From	Previous Employer (Name and Address of Employer - Type of Business)	Salary Or Hourly Starting _____ Ending _____ If hourly, average # of hours per week _____	Position	Reason For Leaving
To				

Duties Performed

Supervisor's Name

Phone Number

May We Contact?

3

From	Previous Employer (Name and Address of Employer - Type of Business)	Salary Or Hourly Starting _____ Ending _____ If hourly, average # of hours per week _____	Position	Reason For Leaving
To				

Duties Performed

Supervisor's Name

Phone Number

May We Contact?

4

From	Previous Employer (Name and Address of Employer - Type of Business)	Salary Or Hourly Starting _____ Ending _____ If hourly, average # of hours per week _____	Position	Reason For Leaving
To				

Duties Performed

Supervisor's Name

Phone Number

May We Contact?

REFERENCES

Give below the names of three professional references, whom you have known at least one year.

Name	Address & Phone Number	Business	Years Acquainted How Do You Know This Person?
1			
2			
3			

I hereby authorize Capri Cellars to thoroughly investigate my background, references, employment record and other matters related to my suitability for employment. I authorize persons, schools, my current employer (if applicable), and previous employers and organizations contacted by Capri Cellars to provide any relevant information regarding my current and/or previous employment and I release all persons, schools, employers of any and all claims for providing such information. I understand that misrepresentation or omission of facts may result in rejection of this application, or if hired, discipline up to and including dismissal. I understand that I may be required to sign a confidentiality and/or non-compete agreement, should I become an employee of Capri Cellars. I understand that nothing contained in this application, or conveyed during any interview which may be granted, is intended to create an employment contract. I understand that filling out this form does not indicate there is a position open and does not obligate Capri Cellars to hire me.

Date _____ Signature _____

Please submit this application to:
Capri Cellars
88 Front St S,
Issaquah, WA 98027
info@capricellars.com

**WE ARE AN EQUAL OPPORTUNITY EMPLOYER
COMMITTED TO HIRING A DIVERSE WORKFORCE.**